

## **DESIGNATED SPACES**

The library reserves the right to limit access and use of designated spaces designed for specific audiences and/or purposes. Limited use/access areas include but are not limited to the Children's Room, True North Teen Services, four Study Rooms and the Learn & Play Children's Garden. The Library Director is authorized to develop and amend guidelines pertaining to the utilization of designated spaces.

### **Children's Room**

The Children's Room is designed and intended for use by children, birth through sixth grade, and their parents or caregivers. All others should limit their visit to the Children's Room to the perusal of the collection and the selection of materials.

## **True North Teen Services**

True North Teen Services is designed and intended for use by teens in grades 7 through 12. All others should limit their visit to True North to the perusal of the collection and the selection of materials.

# **Study Rooms**

The library has designated four study rooms for individual quiet study, tutoring or group study.

The study rooms are designated for use by Longwood Public Library residents, grades 7 and older. A Longwood child, grade 6 and under, when accompanied by a parent or legal guardian, may use a study room provided the parent or adult caregiver remains in the room with the child throughout the time of room usage.

Occupancy of study rooms 1 and 2 is limited to four people, unless otherwise authorized by the Library Director. Occupancy of study rooms 3 and 4 is limited to two people, unless otherwise authorized by the Library Director. Assignment of these rooms is determined by the Adult Department staff.

### Learn & Play Children's Garden

The Learn & Play Children's Garden is designed and intended for use by children, birth through sixth grade, and their parents or caregivers. The garden is open during daylight hours, when the library is open, weather permitting. The library reserves the right to limit access to the garden due to special events or maintenance. In accordance with the Safe Child policy, parents or adult caregivers are required to stay with their children while in the garden.

Longwood residents are granted priority in using the garden. If necessary, the library may limit use to residents only based on space constraints.