



Longwood Public Library Donation Form

To make a tax-deductible donation, print and mail this form with your check. You will receive an acknowledgement letter for your records. All or part of your donation may be tax deductible to the extent allowed by law, please consult a tax professional for specific questions about your donation amount and tax liability.

Please make checks payable to “Longwood Public Library” and mail to:

Longwood Public Library
Attn: Library Director
800 Middle Country Road
Middle Island, NY 11953

I would like to help the Longwood Public Library with a donation as follows:

- \$ _____ Where most needed
- \$ _____ Collections: Books and other materials
- \$ _____ Children’s Programs
- \$ _____ Other (please specify): _____

Enclosed is my check number _____ payable to Longwood Public Library
for \$ _____

Name(s): _____

Address: _____

City/State/Zip: _____

Telephone: _____ Email: _____

Gift acknowledgement information (optional):

____ My gift is anonymous

Please indicate your preferred salutation for public acknowledgement
(e.g. Mr. & Mrs. John Smith or The Smith Family, or Mary & John Smith, etc.)

My gift is in honor/memory of: _____

Please send notification of my gift to: _____

Please call the Library Director’s Office at (631) 924-6400 x275, if you have any questions about this form or donating to the Library.