

The meeting was called to order at 7:00 pm by Vice President Victor Massian Jr. followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Gretchen Cotton Rodney, Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, and Secretary to the Board Mara Sigalas were present. Lauren O'Connell was absent with prior notice.

Approval of Agenda

Theresa Germano made a motion to approve the agenda. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Approval of Minutes from December 18, 2019 Regular Board Meeting

Theresa Germano made a motion to approve the minutes of the December 18, 2019 Regular Board Meeting. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Period of Public Expression

none

Treasurer's Report

Gretchen Cotton Rodney made a motion to approve the Treasurer's Report dated December 31, 2019 with an opening balance of \$3,953,444.67 and a closing balance of \$3,818,072.97. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Warrants

Gretchen Cotton Rodney made a motion to approve L Credit Warrant #29 in the amount of \$5,144.73. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #30 in the amount of \$57,333.69. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #31 in the amount of \$281,654.36. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #32 in the amount of \$128,952.01. Seconded by Theresa Germano. Motion approved unanimously.

Regular Board Meeting

January 15, 2020

Gretchen Cotton Rodney made a motion to approve L Warrant #33 in the amount of \$138,449.35. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #34 in the amount of \$165,445.69. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #18 in the amount of \$1,891.15. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #19 in the amount of \$149,391.10. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #20 in the amount of \$117,683.89. Seconded by Theresa Germano. Motion approved unanimously.

Correspondence and Unfinished Business

The board reviewed two pieces of correspondence, one from the Retired Senior Volunteer Program and one from patron Joseph A. May, Jr.

New Business

Gretchen Cotton Rodney made a motion to approve the resolution to designate officials to act at the Annual Election and Budget Vote of April 7, 2020. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Theresa Germano made a motion to approve the revision to Policy 600-186 Social Software (was Social Software Policy) and policy 700-50 Loan Rules and Borrowing Privileges. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve the decrease the staff mileage reimbursement rate from 58 to 57.5 cents per mile in accordance with the IRS mileage rate. Seconded by Theresa Germano. Motion approved unanimously.

Theresa Germano made a motion to authorize the deposit of Suffolk Cooperative Library System's \$13,000 check (#43291) into the General Fund. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve the purchase of 10 OptiPlex 7470 AIO MLK Computers from Dell EMC, NYS Contact #56ahc, in the amount of \$8,222.40. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Regular Board Meeting

January 15, 2020

Theresa Germano made a motion to approve the discard of:

- Four FEIG SPAD102-USB RFID Pad, inventory #1852, #1852, #1854, #1855, #1856.
- Four Dell Optiplex 9030, inventory #1914, #1929, #1930, #1986.
- One ProLiant ML370 G6 (former patron server), inventory #1657.
- One Dell Vostro 430 (formerly Sunnation computer), inventory #1590
- One Dell Optiplex 755 computer, inventory #1452.
- One Dell Optiplex 7010 computer, inventory #1866
- One Dell Optiplex 740 computer, inventory #1496

Seconded by Gail Lynch-Bailey. Motion approved unanimously.

The board reviewed a draft of the 2020-2021 budget.

General Discussion

None

Executive Session Motion

Gretchen Cotton Rodney made a motion to move into executive session at 8:35 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to move out of executive session at 9:07 pm. Seconded Theresa Germano. Motion approved unanimously.

Personnel Report

Gretchen Cotton Rodney made a motion to accept the Personnel Report dated January 15, 2020 as presented. Seconded by Theresa Germano. Motion approved unanimously.

Motion to Adjourn

Gail Lynch-Bailey made a motion to adjourn the meeting at 9:10 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Secretary to the Board

Secretary of the Board

