

Longwood Public Library
Board of Trustees Meeting Minutes
January 18, 2023
Kovarik Room

The meeting was called to order at 7:03 pm by President Gail Lynch-Bailey. Library Trustees, Victor Massian Jr., Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, and Secretary to the Board Mara Sigalas were in attendance. Lauren O'Connell and Gretchen Rodney were absent with prior notice.

Approval of Agenda

Theresa Germano made a motion to approve the agenda. Seconded by Victor Massian Jr. Motion approved unanimously.

Approval of Minutes from the December 21, 2022 Board Meeting

Theresa Germano made a motion to approve the minutes from the December 21, 2022 Board meeting. Seconded by Victor Massian Jr. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report

Victor Massian Jr. made a motion to approve the Treasurer's Report dated December 21, 2022 with an opening balance of \$5,541,647.16 and a closing balance of \$5,436,208.68. Seconded by Theresa Germano. Motion approved unanimously.

Approval of Warrants

Victor Massian Jr. made a motion to approve L Warrant #35 in the amount of \$528.70. Seconded by Theresa Germano. Motion approved unanimously.

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Victor Massian Jr. made a motion to approve L Warrant #36 in the amount of \$435,177.40.
Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Credit Warrant #37 in the amount of \$928.11.
Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #38 in the amount of \$7,125.82.
Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #39 in the amount of \$514,722.35.
Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #40 in the amount of \$303,171.11.
Seconded by Theresa Germano. Motion approved unanimously.

Correspondence and Unfinished Business

Theresa Germano made a motion to approve the operating budget for the fiscal year 2023-2024 at \$8,713,225, including the bond payment of \$1,172,375, of which \$8,380,225 shall be raised by taxation. Seconded by Victor Massian Jr. Motion approved unanimously.

New Business

Theresa Germano made a motion to approve the resolution to designate officials to act at the Annual Election and Budget Vote of April 4, 2023. Seconded by Victor Massian Jr. Motion approved unanimously.

Theresa Germano made a motion to approve the revision of policies 600-167 Photography and Videography (formerly, Permission for Photographs) and 600-20 Public Behavior Rules and Regulations. Seconded by Victor Massian Jr. Motion approved unanimously.

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Period of Public Expression

Vice President of the Friends of the Library, Stephanie Van Denburg, addressed the board. Patron, Frank Bailey commented on the proposed budget. Banned patron, Richard Valentin, made an appeal to the board.

Executive Session Motion

Victor Massian Jr. made a motion to move into executive session at 7:51 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to move out of executive session at 8:40 pm. Seconded by Theresa Germano. Motion approved unanimously.

Personnel Report

Victor Massian Jr made a motion to approve the personnel report dated January 18, 2023 as presented. Seconded by Theresa Germano. Motion approved unanimously.

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:41 pm. Seconded by Theresa Germano. Motion approved unanimously.

Secretary to the Board

Secretary of the Board