

LONGWOOD PUBLIC LIBRARY  
REORGANIZATIONAL MEETING  
JULY 7, 2021

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Oath of Office for Trustee—tabled due to excused absence of Victor Massian, Jr.
5. Oath of Office for Director
6. Appointment of Temporary President
7. Period of Public Expression
8. Nomination & Election of President of the Board of Trustees
9. Nomination & Election of Vice President of the Board of Trustees
10. Nomination & Election of Secretary of the Board of Trustees
11. Appointment of Finance Committee Chairperson
12. Appointment of Building Committee Chairperson
13. Appointment of Board Attorney
14. Appointment of Board Auditor
15. Appointment of Board Treasurer
16. Oath of Office for Treasurer
17. Designation of Secretary to the Director as Secretary to the Board
18. Designation of Banks
19. Designation of Official Newspaper
20. Designation of Board Membership in Associations
21. Authorization of Library Director or Designee to Approve and Certify Payroll
22. Authorization of Prior Approval of Payment to Vendors
23. Motion to Authorize Review of Bills
24. Board Self-Evaluation
25. Conflict of Interest Annual Statement of Compliance

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26. Approval of Investment Policy
27. Approval of Procurement Policy
28. Readoption of Policy Manual
29. Readoption of Bylaws
30. Library Calendar
  - A. Time and Date of Regular Board Meetings
  - B. Library Holiday Closings for 2021-2022
  - C. Sunday Openings for 2021-2022
  - D. Budget Vote Schedule for 2022
  - E. Estimated Conference Schedule
31. Period of Public Expression
32. Chain of Command
33. Warrants
  - A. L Warrant #63
  - B. L Credit Warrant #64
  - C. L Warrant #65
  - D. L Warrant #66
  - E. Budget Transfers Report
34. Budget Expenditures
35. Correspondence and Unfinished Business
36. New Business
  - A. Capital Equipment
  - B. Capital Equipment Discard
  - C. Records Management Discard
37. Executive Session
38. Personnel Report
39. Adjournment