

The meeting was called to order at 7:03 pm by President Lauren O'Connell followed by the pledge to the flag. Library Trustees Victor Massian Jr., Gail Lynch-Bailey, Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, and Secretary to the Board Mara Sigalas were present. Gretchen Cotton Rodney was absent with prior notice.

Approval of Agenda

Theresa Germano made a motion to approve the agenda. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Minutes from September 18, 2019 Regular Board Meeting

Theresa Germano made a motion to approve the minutes of the September 18, 2019 Regular Board Meeting. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Period of Public Expression

A local resident was present to observe for a class but had no comment

Treasurer's Report

Victor Massian Jr. made a motion to approve the Treasurer's Report dated September 30, 2019 with an opening balance of \$3,825,914.47 and a closing balance of \$4,052,863.59. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Warrants

Victor Massian Jr. made a motion to approve L Warrant #15 in the amount of \$53,382.55. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Credit Warrant #16 in the amount of \$282,289.15. Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #17 in the amount of \$213,969.12. Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve T&A Warrant #8 in the amount of \$474.59. Seconded by Theresa Germano. Motion approved unanimously.

Longwood Public Library

Regular Board Meeting

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Victor Massian Jr. a motion to approve T&A Warrant #9 in the amount of \$122,633.52. Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve T&A Warrant #10 in the amount of \$150,317.07. Seconded by Theresa Germano. Motion approved unanimously.

Correspondence and Unfinished Business

None

New Business

Victor Massian Jr. made a motion to approve the adoption of Longwood Public Library Bylaws. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Victor Massian Jr. made a motion to approve the deletion of policies; 000-10 Board of Trustees, 000-20 Officers of the Board of Trustees, 000-30 Duties of Officers, 000-40 Quorum, 000-50 Meetings, 000-51 Public Participation at Board Meetings, 000-52 Minutes of Longwood Public Library Meetings, 000-60 Order of Business, 000-70 Amendments, 000-80 Governing Body. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Victor Massian Jr. made a motion to approve the award of the snow removal contract for the winter season of 2019-2020 to Heidrich Landscaping (Coram, NY) for the amount of \$4700.00. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Victor Massian Jr. made a motion to discard the following Dell Optiplex AIO Computers with inventory numbers; 1925, 1926, 1935, 1941, 1942, 1943, 1987, 1991, 1992, 2012, 2013 and Dell Optiplex 7010 inventory number 1867. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Gail Lynch-Bailey made a motion to move into executive session at 8:31 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Theresa Germano. Motion approved unanimously.

Gail Lynch-Bailey made a motion to move out of executive session at 9:07 pm. Seconded by Theresa Germano. Motion approved unanimously.

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Personnel Report

Gail Lynch-Bailey made a motion to accept the Personnel Report dated October 16, 2019, as presented. Seconded by Theresa Germano. Motion approved unanimously.

Motion to Adjourn

Gail Lynch-Bailey made a motion to adjourn the meeting at 9:08 pm. Seconded by Theresa Germano. Motion approved unanimously.

Secretary to the Board

Secretary of the Board