

Longwood Public Library
Board of Trustees Meeting Minutes
February 16, 2022
Kovarik Room

The meeting was called to order at 7:00 pm by President Gretchen Cotton Rodney. Library Trustees Gail Lynch-Bailey, Victor Massian Jr., Lauren O'Connell, Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guteres and Secretary to the Board Mara Sigalas were in attendance. Theresa Germano was absent with prior notice. Patron Richard Valentin was in attendance.

Approval of Agenda

Gail Lynch-Bailey made a motion to approve the agenda. Seconded by Lauren O'Connell. Motion approved unanimously.

Approval of minutes from the January 19, 2022 Board Meeting

Gail Lynch-Bailey made a motion to approve the minutes from the January 19, 2022 Regular Board Meeting. Seconded by Lauren O'Connell. Motion approved unanimously.

Period of Public Expression

Patron Richard Valentin shared community information with the board.

Treasurer's Report

Lauren O'Connell made a motion to approve the Treasurer's Report dated January 31, 2022 with an opening balance of \$5,039,406.20 and a closing balance of \$5,267,139.64. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Warrants

Lauren O'Connell made a motion to approve L Credit Warrant #41 in the amount of \$6,079.58. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

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Lauren O'Connell made a motion to approve L Warrant #42 in the amount of \$7,353.72.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #43 in the amount of \$454,438.75.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #44 in the amount of \$236,739.73.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #45 in the amount of \$960.71.
Seconded by Gail Lynch-Bailey. Motion approved unanimously,

Lauren O'Connell made a motion to approve L Warrant #46 in the amount of \$417,927.95.
Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Correspondence

None

New Business

Lauren O'Connell made a motion to approve the revision of Policy 600-185 3D Printing.
Seconded by Victor Massian Jr. Motion approved unanimously.

Lauren O'Connell made a motion to approve the discard of 2 Lexmark MS810 printers,
inventory numbers 1757 and 1758. Seconded by Victor Massian Jr. Motion approved
unanimously.

General Discussion

None

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Executive Session Motion

Victor Massian Jr. made a motion to move into executive session at 7:21 pm to discuss medical, financial, credit, and employment histories of individual employees. Seconded by Lauren O'Connell. Motion approved unanimously.

Lauren O'Connell made a motion to move out of executive session at 8:25 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Personnel Report

Victor Massian Jr. made a motion to approve the personnel report dated February 16, 2022. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Motion to adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:26 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Secretary to the Board

Secretary of the Board