

Longwood Public Library
Board of Trustees Meeting Minutes
September 21, 2022
Kovarik Room

The meeting was called to order at 7:00 pm by President Gail Lynch-Bailey. Library Trustees, Victor Massian Jr., Lauren O'Connell, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, and Secretary to the Board Mara Sigalas were in attendance. Theresa Germano was absent with prior notice. Gretchen Rodney arrived at 7:17 pm.

Approval of Agenda

Lauren O'Connell made a motion to approve the agenda. Seconded by Victor Massian Jr. Motion approved unanimously.

Approval of Minutes from the August 17, 2022 Board Meeting

Lauren O'Connell made a motion to approve the minutes from the August 17, 2022 Board meeting. Seconded by Victor Massian Jr. Motion approved unanimously.

Battle of the Books Team Recognition

The Board recognized Longwood's Summer Battle of the Books Team and team coaches, Shelby Broderick and Ashley Sabatino.

Period of Public Expression

No members of the public were present.

Treasurer's Report

Victor Massian Jr. made a motion to approve the Treasurer's Report dated August 31, 2022 with an opening balance of \$5,175,969.38 and a closing balance of \$5,392,567.03. Seconded by Lauren O'Connell. Motion approved unanimously.

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Approval of Warrants

Victor Massian Jr. made a motion to approve L Warrant #9 in the amount of \$2,467.79.
Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #10 in the amount of \$431,257.62.
Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Credit Warrant #11 in the amount of \$2,777.17.
Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #12 in the amount of \$7,277.14.
Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #13 in the amount of \$465,674.66.
Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #14 in the amount of \$286,408.41.
Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #15 in the amount of \$20.72.
Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #16 in the amount of \$415,521.24.
Seconded by Lauren O'Connell. Motion approved unanimously.

Correspondence

The Board reviewed correspondence from library patron, John Broven.

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New Business

Lauren O'Connell made a motion to award property tree service to North Shore Tree & Landscaping (Stony Brook, NY). Seconded by Victor Massian Jr. Motion approved unanimously.

Victor Massian Jr. made a motion to approve the recommended changes to the Resource Sharing Code. Seconded by Lauren O'Connell. Motion approved unanimously.

Lauren O'Connell made a motion to approve the replacement and installation of the hot water heater by Dynaire (Mineola, NY). Seconded by Gretchen Rodney. Motion approved unanimously,

Lauren O'Connell made a motion to approve the discard of:

4 Dell OptiPlex 7440-TS Desktop Computers	Inventory # 2233, 2234,2229,2230
1 Dell OptiPlex 7440 Desktop Computer	Inventory # 2204
2 Dell OptiPlex 7440 XCTO Desktop Computers	Inventory # 2216, 2217
3 Dell Inspiron 17 5000 Laptops	Inventory # 2288,2281,2282
2 Planar Monitors	Inventory # 2018, 1654
1 Dell Inspiron	Inventory # 2289
1 Silver Metal Microphone	Inventory # 00010
2 Dell OptiPlex 3040 Desktop Computers	Inventory # 2221, 2227

Seconded by Gretchen Rodney. Motion approved unanimously.

Executive Session Mode

Lauren O'Connell made a motion to move into executive session at 7:49 pm to discuss medical, financial, credit, and employment histories of individual employees. Seconded by Gretchen Rodney. Motion approved unanimously.

Victor Massian Jr. made a motion to move out of executive session at 8:47 pm. Seconded by Lauren O'Connell. Motion approved unanimously.

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Personnel Report

Victor Massian Jr. made a motion to approve the personnel report dated September 21, 2022 as presented. Seconded by Gretchen Rodney. Motion approved unanimously.

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:47 pm. Seconded by Gretchen Rodney. Motion approved unanimously.

Secretary to the Board

Secretary of the Board