

Regular Board Meeting

March 20, 2019

The meeting was called to order at 7:00 pm by President Theresa Germano followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Gretchen Cotton Rodney, Lauren O'Connell, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Principal Account Clerk Linda Guterres, and Secretary to the Board Mara Sigalas were present. Victor Massian Jr. was late (8:05 pm) with prior notice.

Approval of Agenda

Lauren O'Connell made a motion to approve the agenda. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Approval of Minutes from February 13, 2019 Regular Board Meeting

Gail Lynch-Bailey made a motion to approve the minutes of the February 13, 2019 Regular Board Meeting as amended. Seconded by Lauren O'Connell. Motion approved unanimously.

Proposed Operating Budget 2019/2020

The Board reviewed the 2019/2020 proposed operating budget.

Period of Public Expression

Patron Thomas Donlon attended the meeting and asked questions about the budget.

Treasurer's Report

Lauren O'Connell made a motion to approve the Treasurer's Report dated February 28, 2019 with an opening balance of \$3,656,986.15 and a closing balance of \$3,758,736.22. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Approval of Warrants

Lauren O'Connell made a motion to approve L Warrant #39 in the amount of \$68,499.49. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #40 in the amount of \$272,099.63. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Credit Warrant #41 in the amount of \$285.00. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #42 in the amount of \$229,677.46. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #43 in the amount of \$278,810.83. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #44 in the amount of \$ 266,253.78. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #25 in the amount of \$ 989.83. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #26 in the amount of \$119,757.63. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #27 in the amount of \$26,599.51. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve T&A Warrant #28 in the amount of \$145,057.23. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Building Fund

Lauren O'Connell made a motion to approve Building Fund H Warrant #12 in the amount of \$2,032.17. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Correspondence and Unfinished Business

The Board reviewed three pieces of correspondence (thank you letters from; JoAnn Weihs-Longwood Middle School PTA, Jill Santiago-Center for Social Justice & Human Understanding and patron Albert M. Pirro)

New Business

Lauren O'Connell made a motion to approve the deposit of the Town of Brookhaven I.D.A. PILOT fund checks #2774, #2789, and #2814 in the amounts of \$3,386.70, \$15,669.92, and \$448.52, respectively, which exceeds the anticipated PILOT revenue line. These funds will offset network support services and other non-book expenses. Seconded by Victor Massian Jr. . Motion approved unanimously.

Lauren O'Connell made a motion to approve the revisions to Policy 300-45 Part-Time Employees. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

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Lauren O'Connell made a motion to approve the 2018 NYS Annual Report for Public and Association Libraries. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Lauren O'Connell made a motion to move into executive session at 8:30 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Lauren O'Connell made a motion to move out of executive session at 8:46 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Personnel Report

Lauren O'Connell made a motion to accept the Personnel Report dated March 20, 2019, as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Motion to Adjourn

Lauren O'Connell made a motion to adjourn the meeting at 8:47 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Secretary to the Board

Secretary of the Board