

Longwood Public Library
Board of Trustees/Budget Information Meeting Minutes
March 22, 2023
Kovarik Room

The meeting was called to order at 7:00 pm by Gail Lynch-Bailey. Library Trustees, Theresa Germano, Victor Massian Jr., Lauren O'Connell, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, and Secretary to the Director Mara Sigalas were in attendance. Gretchen Rodney was absent with prior notice.

Approval of Agenda

Theresa Germano made a motion to approve the agenda. Seconded by Lauren O'Connell. Motion approved unanimously.

Approval of Minutes from the February 15, 2023 Board Meeting

Theresa Germano made a motion to approve the minutes with one revision from the February 15, 2023 Board Meeting. Seconded by Lauren O'Connell. Motion approved unanimously.

Public Presentation of 2023-2024 Operating Budget Proposal

The Board reviewed the 2023-2024 operating budget proposal.

Period of Public Expression

President of the Friends of the Library, Stephanie Van Denburg commented on the budget proposal.

Treasurer's Report

Victor Massian Jr. made a motion to approve the Treasurer's Report dated February 28, 2023 with an opening balance of \$5,602,224.50 and a closing balance of \$5,847,932.33. Seconded by Lauren O'Connell . Motion approved unanimously.

Approval of Warrants

Victor Massian Jr. made a motion to approve L Warrant #47 in the amount of \$500.21. Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #48 in the amount of \$447,133.56. Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Credit Warrant #49 in the amount of \$2,992.90. Seconded by Lauren O'Connell. Motion approved unanimously.

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Victor Massian Jr. made a motion to approve L Warrant #50 in the amount of \$15,301.98. Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #51 in the amount of \$480,414.05. Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve L Warrant #52 in the amount of \$484,314.80. Seconded by Lauren O'Connell. Motion approved unanimously.

Correspondence and Unfinished Business

None

Period of Public Expression

None

New Business

Theresa Germano made a motion to approve the revised resolution to designate the officials to act at the Annual Election and Budget Vote on April 4, 2023. Seconded by Lauren O'Connell. Motion approved unanimously.

Victor Massian Jr. made a motion to approve the resolution to close the library on Monday, June 19, 2023, in recognition of Juneteenth, with holiday pay for full-time employees and regularly-scheduled part-time employees. Seconded by Lauren O'Connell . Motion approved unanimously.

Theresa Germano made a motion to approve the 2022 NYS Annual Report for Public and Association Libraries. Seconded by Lauren O'Connell. Motion approved unanimously.

Executive Session Motion

Victor Massian Jr. made a motion to move into executive session at 7:50 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to move out of executive session at 8:32 pm. Seconded by Theresa Germano. Motion approved unanimously.

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Personnel Report

Victor Massian Jr. made a motion to approve the personnel report dated March 22, 2023, as presented. Seconded by Lauren O'Connell. Motion approved unanimously.

Resolution

Victor Massian Jr. made a motion to permanently ban Richard Valentin from Longwood Public Library premises. Seconded by Theresa Germano. Motion approved unanimously.

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:33 pm. Seconded by Lauren O'Connell. Motion approved unanimously.

Secretary to the Board

Secretary of the Board