

Longwood Public Library Board of Trustees Meeting

April 15, 2020

Held via Zoom: public call in number 1-646-558-8656; meeting ID 482-810-736

The meeting was called to order at 7:03 pm by President Lauren O'Connell. Library Trustees Victor Massian Jr., Gail Lynch-Bailey, Gretchen Cotton Rodney, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres and Secretary to the Board Mara Sigalas were present. Theresa Germano was absent with prior notice.

Approval of Agenda

Victor Massian Jr. made a motion to approve the agenda. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Approval of Minutes from the March 25, 2020 via Zoom Board Meeting ID 945-688-660 (COVID 19 Pandemic)

Victor Massian Jr. made a motion to approve the minutes of the March 25, 2020 via Zoom Board Meeting. Seconded by Gretchen Cotton Rodney. Motion approve unanimously.

Period of Public Expression

None

Treasurer's Report dated February 29, 2020

Gretchen Cotton Rodney made a motion to approve the Treasurer's Report dated February 29, 2020 with an opening balance of \$4,052,863.59 and a closing balance of \$4,298,066.08. Seconded by Victor Massian Jr. Motion approved unanimously

Treasurer's Report dated March 31, 2020

Gretchen Cotton Rodney made a motion to approve the Treasurer's Report dated March 31, 2020 with an opening balance of \$4,298,066.08 and a closing balance of \$4,353,564.97. Seconded by Victor Massian Jr. Motion approved unanimously.

Approval of Warrants

Gretchen Cotton Rodney made a motion to approve L Credit Warrant #46 in the amount of \$790.00. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #47 in the amount of \$290,395.70. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #48 in the amount of \$46,677.23. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #49 in the amount of

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\$139,443.60. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #50 in the amount of \$278,158.87. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #26 in the amount of \$153,696.70. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #27 in the amount of \$1,081.52. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #28 in the amount of \$127,498.87. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #29 in the amount of \$153,819.04. Seconded by Victor Massian Jr. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #30 in the amount of \$122,368.27. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

New Business

Gail Lynch-Bailey made a motion to approve the one-year subscription license renewal of Malwarebytes Endpoint protection and response with Computer Discount Warehouse-Government (Chicago, IL), for the total amount of \$7,905.00. Seconded by Victor Massian Jr. Motion approved unanimously.

The board reviewed proposals for the repair, sealing and striping of the parking lot. No action was taken. The revised draft of the proposed 2020-2021 budget was reviewed. No action was taken.

General Discussion

None

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:02 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.