

Longwood Public Library
Board of Trustees Meeting Minutes
April 20, 2022
Kovarik Room

The meeting was called to order at 7:00 pm by Vice President Gail Lynch-Bailey. Library Trustee Lauren O'Connell, Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres, and Secretary to the Board Mara Sigalas were in attendance. Theresa Germano attended the meeting via Zoom. Victor Massian Jr. and Gretchen Cotton Rodney were absent with prior notice.

Approval of Agenda

Lauren O'Connell made a motion to approve the agenda. Seconded by Theresa Germano. Motion approved unanimously.

Approval of Minutes from the March 23, 2022 Budget Information Board Meeting

Lauren O'Connell made a motion to approve the minutes from the March 23, 2022 Budget Information Board Meeting. Seconded by Theresa Germano. Motion approved unanimously.

Approval of Minutes from the April 5, 2022 Special Board Meeting

Lauren O'Connell made a motion to approve the minutes from the April 5, 2022 Special Board Meeting. Seconded by Theresa Germano. Motion approved unanimously.

Period of Public Expression

No members of the public were present.

Treasurer's Report

Lauren O'Connell made a motion to approve the Treasurer's Report dated March 31, 2022 with an opening balance of \$5,572,067.56 and a closing balance of \$5,594,462.58. Seconded by Theresa Germano. Motion approved unanimously.

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Approval of Warrants

Lauren O'Connell made a motion to approve L Warrant #52 in the amount of \$264.18.

Seconded by Theresa Germano. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Credit Warrant #53 in the amount of \$747.00.

Seconded by Theresa Germano. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #54 in the amount of \$431,030.59.

Seconded by Theresa Germano. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #55 in the amount of \$6,913.91.

Seconded by Theresa Germano. Motion approved unanimously.

Lauren O'Connell made a motion to approve L Warrant #56 in the amount of \$448,641.90.

Seconded by Theresa Germano. Motion approved unanimously,

Lauren O'Connell made a motion to approve L Warrant #57 in the amount of \$260,331.94.

Seconded by Theresa Germano. Motion approved unanimously.

Correspondence

The Board reviewed two pieces of correspondence (one from Paul H. Torres, AHRC Suffolk and one from Kathrine Soscia, Coram Civic Association).

New Business

Lauren O'Connell made a motion to approve the one year subscription license renewal of Malwarebytes Endpoint Protection from Computer Discount Warehouse-Government (CDW-G) (Chicago, IL) for or a total of \$8,929. Seconded by Theresa Germano. Motion approved unanimously.

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Lauren O'Connell made a motion to approve garden bed maintenance for the season of April-September 2022 to Scenic Designs, Inc. (East Moriches, NY) in the amount of \$16,200.00. Seconded by Theresa Germano. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Lauren O'Connell made a motion to move into executive session at 7:35 pm to discuss medical, financial, credit, and employment histories of individual employees. Seconded by Theresa Germano. Motion approved unanimously.

Lauren O'Connell made a motion to move out of executive session at 8:16 pm. Seconded by Theresa Germano. Motion approved unanimously.

Personnel Report

Lauren O'Connell made a motion to approve the personnel report dated April 20, 2022. Seconded by Theresa Germano. Motion approved unanimously.

Motion to adjourn

Lauren O'Connell made a motion to adjourn the meeting at 8:18 pm. Seconded by Theresa Germano. Motion approved unanimously.

Secretary to the Board

Secretary of the Board