

Regular Board Meeting

May 16, 2018

The meeting was called to order at 7:00 pm by President Theresa Germano followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Lauren O'Connell, Gretchen Cotton Rodney, Victor Massian Jr., Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Principal Account Clerk Linda Guterres, and Secretary to the Board Mara Sigalas were present.

Approval of Agenda

Theresa Germano made a motion to approve the agenda. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

1000 Books Before Kindergarten Certificate Presentation

None present.

Approval of Minutes from April 18, 2018 Board Meeting

Lauren O'Connell made a motion to approve the minutes of the April 18, 2018 Regular Meeting. Seconded by Victor Massian Jr. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report

Gail Lynch-Bailey made a motion to approve the Treasurer's Report dated April 30, 2018 with an opening balance of \$ 3,705,308.74 and a closing balance of \$ 3,906,669.92. Seconded by Lauren O'Connell. Motion approved unanimously.

Approval of Warrants & Budget Expenditures

Gail Lynch-Bailey made a motion to approve L Credit Warrant #51 in the amount of \$256,043.65. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Warrant #52 in the amount of \$53,709.34. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Warrant #53 in the amount of \$263,151.08. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Warrant #54 in the amount of \$201,282.80. Seconded by Victor Massian Jr. Motion approved unanimously.

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Gail Lynch-Bailey made a motion to approve T&A Warrant #31 in the amount of \$505.33. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant #32 in the amount of \$112,548.21. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant #33 in the amount of \$137,314.96. Seconded by Victor Massian Jr. Motion approved unanimously.

Building Fund

Gail Lynch-Bailey made a motion to approve Building Fund H Warrant #16 in the amount of \$2,392.50. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Building Fund H Warrant #17 in the amount of \$43,166.93. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve V Warrant #3 in the amount of \$927,371.88. Seconded by Victor Massian Jr. Motion approved unanimously.

Correspondence and Unfinished Business

None

New Business

Lauren O'Connell made a motion to authorize the deposit of funds received in the amount of \$7,034.85 from Utica National Insurance Group for insurance dividends into the General Operating Fund to offset insurance expenses. Seconded by Victor Massian Jr. Motion approved unanimously.

Lauren O'Connell made a motion to approve the revision to Policy 600-35 Designated Spaces. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Lauren O'Connell made a motion to approve the purchase and installation of a 74' wood fence for the back lawn from the garage to the chain link fence by Dale Stonemetz Custom Carpentry, Mattituck, NY. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Lauren O'Connell made a motion to move into executive session at 8:25 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey. Motion approved unanimously. Lauren O'Connell made a motion to move out of executive session mode at 8:34 pm. Seconded by Victor Massian Jr. Motion approved unanimously.

Personnel Report

Lauren O'Connell made a motion to accept the Personnel Report dated May 16, 2018, as presented. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Motion to Adjourn

Victor Massian Jr. made a motion to adjourn the meeting at 8:36 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Secretary to the Board

Secretary of the Board