

Longwood Public Library Board of Trustees Meeting

July 15, 2020

Held via Zoom public call in number 1-646-558-8656

Meeting ID 832 8401 9026 Password:175896

The meeting was called to order at 7:02 pm by President Victor Massian Jr. Library Trustees Gretchen Cotton Rodney, Lauren O'Connell, Gail Lynch-Bailey, Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Business Manager Linda Guterres and Secretary to the Board Mara Sigalas were present.

Approval of Agenda

Lauren O'Connell made a motion to approve the agenda with one addition, "Approval of Minutes from the July 1, 2020 Reorganizational Meeting". Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Approval of Minutes from the June 17, 2020 Regular Board Meeting via Zoom.

Meeting ID 815 3591 9452 (COVID 19 Pandemic).

Lauren O'Connell made a motion to approve the minutes of the June 17, 2020 Board Meeting. Seconded by Theresa Germano. Motion approved unanimously.

Approval of Minutes from the July 1, 2020 Reorganizational Board Meeting via Zoom.

Meeting ID 890 1618 1663 (COVID 19 Pandemic).

Gretchen Cotton Rodney made a motion to approve the minutes of the July 1, 2020 Reorganizational Board Meeting. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Period of Public Expression

None

Treasurer's Report dated June 30, 2020

Theresa Germano made a motion to approve the Treasurer's Report dated June 30, 2020 with an opening balance of \$ 3,949,969.97 and a closing balance of \$4,127,345.37. Seconded by Gretchen Cotton Rodney. Motion approved unanimously

Approval of Warrants

Theresa Germano made a motion to approve L Warrant #63 in the amount of \$131,344.22. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

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Theresa Germano made a motion to approve L Warrant #64 in the amount of \$2,145.64.

Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Theresa Germano made a motion to approve L Warrant #1 in the amount of \$141,019.34.

Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Theresa Germano made a motion to approve L Warrant #2 in the amount of \$265,251.18.

Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Theresa Germano made a motion to approve T&A Warrant #39 in the amount of \$226.85.

Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Theresa Germano made a motion to approve T&A Warrant #1 in the amount of \$118,821.56.

Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

New Business

Gail Lynch-Bailey made a motion to approve the revised Sunday openings schedule. Seconded by Theresa Germano. Motion approved unanimously.

Theresa Germano made a motion to approve the renewal of Deep Freeze software for patron computers, including cloud connector premium, in the total amount of \$3,685.50 (Faronics.com, sole source). Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve the discard of:

1	Star TSP650 Receipt Printer	Inventory #	1902
1	Dell OptiPlex 9030 Computer	Inventory #	1920
1	Dell OptiPlex 9030 Computer	Inventory #	1919
1	Dell OptiPlex 9030 Computer	Inventory #	1918
1	Dell OptiPlex 9030 Computer	Inventory #	1921
1	Dell OptiPlex 9030 Computer	Inventory #	1922
1	Dell OptiPlex 9030 Computer	Inventory #	1923

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1	Dell OptiPlex 9030 Computer	Inventory #	1939
1	Dell OptiPlex 9030 Computer	Inventory #	1938
1	Dell OptiPlex 9030 Computer	Inventory #	1940
1	Dell OptiPlex 9030 Computer	Inventory #	1931
1	Dell OptiPlex 9030 Computer	Inventory #	2014
1	Dell OptiPlex 9030 Computer	Inventory #	1924

Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

General Discussion

None

Executive Session Motion

Lauren O'Connell made a motion to move into executive session at 7:56 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey Motion approved unanimously.

Theresa Germano made a motion to move out of executive session at 8:23 pm. Seconded by Victor Massian Jr. Motion approved unanimously.

Personnel Report

Lauren O'Connell made a motion to approve the personnel report dated July 15, 2020 as presented. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Motion to Adjourn

Gail Lynch-Bailey made a motion to adjourn the meeting at 8:23 pm. Seconded by Theresa Germano. Motion approved unanimously.

Secretary to the Board

Secretary of the Board