

Regular Board Meeting

July 18, 2018

The meeting was called to order at 7:07 pm by President Theresa Germano followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Victor Massian Jr., Library Director Lisa Jacobs, Assistant Director Ann Hofbauer, Principal Account Clerk Linda Guterres, and Secretary to the Board Mara Sigalas were present. Lauren O'Connell and Gretchen Cotton Rodney were absent with prior notice.

### **Approval of Agenda**

Gail Lynch-Bailey made a motion to approve the agenda. Seconded by Victor Massian Jr. Motion approved unanimously.

### **Approval of Minutes from June 20, 2018 Regular Board Meeting**

Gail Lynch-Bailey made a motion to approve the minutes of the June 20, 2018 Regular Board Meeting. Seconded by Seconded by Victor Massian Jr. Motion approved unanimously.

### **Approval of Minutes from July 5, 2018 Reorganizational Meeting**

Victor Massian Jr. made a motion to approve the minutes of the July 5, 2018 Reorganizational Meeting. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

### **Period of Public Expression**

None

### **Treasurer's Report**

Gail Lynch-Bailey made a motion to approve the Treasurer's Report dated June 30, 2018 with an opening balance of \$ 3,146,791.55 and a closing balance of \$3,265,470.91. Seconded by Victor Massian Jr. Motion approved unanimously.

### **Approval of Warrants**

Gail Lynch-Bailey made a motion to approve L Warrant #1 in the amount of \$392,475.52. Seconded by Victor Massian Jr. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Warrant #2 in the amount of \$284,709.19. Seconded by Victor Massian Jr. Motion approved unanimously.

Victor Massian Jr. made a motion to approve T&A Warrant #1 in the amount of \$62,401.79. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

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**Building Fund**

Victor Massian Jr. made a motion to approve Building Fund H Warrant #1 in the amount of \$2,136.63. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

**Correspondence and Unfinished Business**

The board reviewed one letter (Kevin Verbese) and the 2016-2017 Holiday and Sunday statistics.

**New Business**

None

**General Discussion**

None

**Executive Session Motion**

Victor Massian Jr. made a motion to move into executive session at 8:15 pm to discuss medical, financial, credit and employment histories of individual employees. Seconded by Gail Lynch-Bailey. Motion approved unanimously. Victor Massian Jr. made a motion to move out of executive session mode at 8:38 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

**Personnel Report**

Victor Massian Jr. made a motion to accept the Personnel Report dated July 18, 2018 as presented. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

**Motion to Adjourn**

Victor Massian Jr. made a motion to adjourn the meeting at 8:39 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

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Secretary to the Board

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Secretary of the Board