

The meeting was called to order at 7:03 pm by President Theresa Germano followed by the pledge to the flag. Library Trustees Gail Lynch-Bailey, Lauren O'Connell (arrived at 7:10 pm), Gretchen Cotton Rodney, Library Director Lisa Jacobs, Principal Account Clerk Linda Guterres, and Secretary to the Board Mara Sigalas were present. Library Trustee Victor Massian Jr. was absent with prior notice.

APPROVAL OF AGENDA

Gretchen Cotton Rodney made a motion to approve the agenda as amended. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

APPROVAL OF MINUTES FROM REGULAR BOARD MEETING

Gretchen Cotton Rodney made a motion to approve the minutes of the Board Meeting of July 19, 2017. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

PERIOD OF PUBLIC EXPRESSION

None

TREASURER'S REPORT

Gail Lynch-Bailey made a motion to approve the Treasurer's Report dated July 31, 2017, with an opening balance of 3,296,094.94 and a closing balance of 3,344,069.55. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

APPROVAL OF WARRANTS & BUDGET EXPENDITURES

Gail Lynch-Bailey made a motion to approve L Warrant # 4 in the amount of \$41,441.03. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Credit L Warrant # 5 in the amount of \$246,008.36. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Credit L Warrant # 6 in the amount of \$281,378.38. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve L Warrant # 7 in the amount of \$257,413.70. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant # 2 in the amount of \$153,339.09. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant # 3 in the amount of \$113,384.81. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve T&A Warrant # 4 in the amount of \$879.00. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

BUILDING FUND

Gail Lynch-Bailey made a motion to approve Building Fund H Warrant # 2 in the amount of \$2.11. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Gail Lynch-Bailey made a motion to approve Building Fund H Warrant # 3 in the amount of \$70,695.45. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

CORRESPONDENCE AND UNFINISHED BUSINESS

The board reviewed 2 pieces of correspondence (thank-you notes from patrons).

NEW BUSINESS

COMPUTER CAPITAL EQUIPMENT

Lauren O'Connell made a motion to approve the purchase of one APC Smart-UPS x 3000 battery backup for \$ \$1,382.09 as attached from Langistics Network, Holbrook NY. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

POLICY MANUAL ADDITION

Lauren O'Connell made a motion to approve the addition of Policy 600-189 Credit and Debit Cards as attached. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

POLICY MANUAL REVISION

Lauren O'Connell made a motion to approve the revision to Policy 500-80 Video Surveillance as attached. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

CAPITAL EQUIPMENT DISCARD

Lauren O'Connell made a motion to discard one Canon PowerShot Inventory # 1389, 1 Dell OptiPlex 790 Inventory # 1687, and 2 Nooks Inventory # 1779 and # 1703. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

GENERAL DISCUSSION

None

EXECUTIVE SESSION MOTION

Lauren O'Connell made a motion to move into executive session at 8:41 pm to discuss personnel appointments and employee histories. Seconded by Gail Lynch-Bailey. Motion approved unanimously. Lauren O'Connell made a motion to move out of executive session at 9:11pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

PERSONNEL REPORT

Lauren O'Connell made a motion to accept the revised Personnel Report dated August 16, 2017 as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

MOTION TO ADJOURN

Lauren O'Connell made a motion to adjourn the meeting at 9:13 pm. Seconded by Gail Lynch-Bailey. Motion approved unanimously

Secretary of the Board

Secretary to the Board