

The meeting was called to order at 7:02 pm by President Lauren O'Connell. Library Trustees Victor Massian Jr., Gail Lynch-Bailey, Gretchen Cotton Rodney, Theresa Germano, Library Director Lisa Jacobs, Assistant Director Ann Hofbauer and Secretary to the Board Mara Sigalas were present.

### **Approval of Agenda**

Victor Massian Jr. made a motion to approve the revised agenda. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

### **Approval of Minutes from February 19, 2020 Regular Board Meeting**

Victor Massian Jr. made a motion to approve the minutes of the February 19, 2020 Regular Board Meeting. Seconded by Theresa Germano. Motion approved unanimously.

### **Public Presentation of 2020-2021 Operating Budget Proposal**

Because of the proposed cancellation of the budget vote due to the COVID-19 pandemic and current economic conditions, there will be no presentation of the proposed budget at this time.

### **Period of Public Expression**

None

### **Treasurer's Report**

This report was not available in time for the meeting.

### **Approval of Warrants**

Gretchen Cotton Rodney made a motion to approve L Credit Warrant #40 in the amount of \$110.98. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #41 in the amount of \$291,424.25. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #42 in the amount of \$54,357.41. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Longwood Public Library Board of Trustees Meeting

March 25, 2020

Held via Zoom: public call in number 1-646-558-8656; meeting ID 945-688-660

Gretchen Cotton Rodney made a motion to approve L Warrant #43 in the amount of \$293,133.65. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #44 in the amount of \$352,808.50. Seconded by Gail Lynch Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve L Warrant #45 in the amount of \$291,110.79. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #24 in the amount of \$520.89. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #25 in the amount of \$128,237.81. Seconded by Theresa Germano. Motion approved unanimously.

Gretchen Cotton Rodney made a motion to approve T&A Warrant #26 in the amount of \$153,696.70. Seconded by Victor Massian Jr. Motion approved unanimously.

**New Business**

Theresa Germano made a motion to authorize the Library Director to make critical, time-sensitive decisions about library services or library hours due to the COVID-19 pandemic. Seconded by Victor Massian Jr. Motion approved unanimously.

Theresa Germano made a motion to authorize library staff to be paid during the emergency closure of the library, as presented. Seconded by Victor Massian, Jr.. Motion approved unanimously.

Theresa Germano made a motion to cancel the budget vote and trustee election previously scheduled for April 7, 2020, as presented. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

Victor Massian Jr. made a motion to permit the library to utilize signature stamps during the COVID-19 pandemic, as presented. Seconded by Theresa Germano. Motion approved unanimously.

Victor Massian Jr. made a motion to approve the award of the 2020 lawn mowing and other property maintenance to Heidrich Landscaping (Coram, NY) in the total amount of \$6510.00 for the season. Seconded by Gail Lynch-Bailey. Motion approved unanimously.

**General Discussion**

None

**Motion to Adjourn**

Victor Massian Jr. made a motion to adjourn the meeting at 7:38 pm. Seconded by Gretchen Cotton Rodney. Motion approved unanimously.

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Secretary to the Board

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Secretary of the Board

UNAPPROVED